

SUPPORT **LOCAL** BUSINESSES



SUPPORT **LOCAL** ARTISTS

2011 Greencastle First Friday Artisan/ Crafter Guidelines

First Friday Greencastle is a family friendly event. All participating individuals and organizations are expected to follow the established guidelines below:

First time presenters are required to complete a registration form and must submit three photos of their original work. Performers will submit a sample of their work on disc, tape or other electronically transmitted format. Authors doing a book signing should forward a brief (25 words or less) synopsis of their work to be presented. Returning presenters do not need to submit samples of work, provided it is similar to what was presented at a prior First Friday. Visual artists and fine craftspersons may show and sell their own original work. No imports, kits or items made from kits are permitted. Demonstrating your talent is always appreciated by the public and is an excellent way to promote your art, when feasible.

Every effort will be made to place you in or near a business location that will be advertised in advance, however, the First Friday committee reserves the right to make last minute change if circumstances warrant. Participants should contact their assigned business at least four days in advance to confirm location in or outside of business, etc... This is a courtesy call to the business that has agreed to be your host for the event. Waiting till the last minute could prove to be stressful if the business is crowded with customers when you arrive to set up.

Participants will need to supply their own table, chair and display fixture. All presenters are to be set up and in place twenty minutes prior to the beginning of the event and are further expected to remain at that location for the duration of the event. Artists are not permitted to bring children less than 12 years of age. Our downtown businesses are eager to offer space for the artist and the work, however due to limited space in most businesses, they simply do not have room for family or friends to hang out, and visit for long periods of time. Please be respectful of the business space.

Artists are scheduled on a first come basis. We realize that family emergencies and illnesses do arise, however we ask your consideration before cancelling on this event at the last minute. If you need to cancel please contact one of the following people in person by phone, so we can inform the host business and try to fill the artist spot. Denise Urban 717-597-1583, or Susan Horst 717-597-4080. Artists that cancel two times in a row will be automatically removed from the Greencastle First Friday roster for one full year.

Display or sale of inappropriate items such as guns, knives, sexual or drug related paraphernalia or work depicting such items is strictly prohibited. Event participant will conduct themselves in a manner fitting with the family friendly environment. Use of profanity, sexually explicit or violent images on t-shirts or other items of clothing is not accepted. The First Friday committee reserves the right to ask that any inappropriate items be removed.

First Friday is not responsible for any damage, injury or losses to any persons or goods from any cause. Presenters acknowledge this by their participation.

Artists should complete this form each year to insure that the First Friday committee has the most current contact information for scheduling purposes.

Name _____

Address _____

Phone # _____ Cell Phone # _____

Email _____ Website www:// _____

Signature _____ Date _____

Return to:

Denise Urban
c/o Anna's Paperworks
14 East Baltimore St.
Greencastle, PA 17225
or scan and send via email to annaworks1@aol.com

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