



2014 PRESENTER GUIDELINES FOR FIRST FRIDAY GREENCASTLE

First Friday Greencastle is a family friendly event. All participating individuals and organizations are expected to follow the established guidelines.

All presenting artists are required to submit three photos of their original work each season. All submissions will be juried by the Greencastle Area Arts Council board. Artists will submit a sample of their work via email to Susan Shaffer at susan@joyfulartstudio.com. Authors doing a book signing should forward a brief (25 words or less) synopsis of the work to be presented. Visual artists and fine crafts persons may show and sell their own original work. No imports, kits or items made from kits are permitted.

Demonstrating your talent is always appreciated by the public and is an excellent way to promote your art, when feasible. The First Friday vision of these events from inception was to fully engage our community with our local artists. It is our further intent to bring to Greencastle First Friday events quality fine crafts and arts.

Display or sale of inappropriate items such as guns, knives, sexual or drug related paraphernalia or work depicting such items is strictly prohibited. Event participants will conduct themselves in a manner fitting with the family friendly environment. Use of profanity, sexually explicit or violent images on t-shirts or other items of clothing is not acceptable. The First Friday Committee reserves the right to ask that any inappropriate items be removed.

Every effort will be made to place you in or near a business location that will be advertised in advance, however the First Friday committee reserves the right to make last minute changes if circumstances warrant.

All presenters are to be set up and in place twenty minutes prior to the beginning of the event and are further expected to remain at that location for the duration of the event. In the event of rain the First Friday Committee may make a determination to cancel the event for the evening. Presenters who have canopies may remain if they wish.

A Pennsylvania State Sales Tax License may be required if the presenter plans to sell more than seven days in a total year. Presenters may go to www.revenue.state.pa.us for information or call 717-425-7700.

First Friday is not responsible for any damage, injury or loss to any persons or goods from any cause. Presenters acknowledge this by their participation. Please complete the following form and return it to Susan Shaffer via email or postal mail, Joyful Arts Studio, 21 East Baltimore Street, Greencastle, PA 17225.

Artist Name _____

Address _____

Phone # _____ **Email** _____

Website _____ **Type of Work** _____

Signature _____ **Date** _____

Return to:

Joyful Arts Studio
21 E Baltimore Street • Greencastle, PA 17225

or return via email to
susan@joyfulartstudio.com